



# ASSISTANT CHIEF PUBLIC UTILITIES COUNSEL

## Promotional Examination

**CPUC**

**California Public Utilities Commission**

**Exam #:** 2UC05

**Class Code:** 5810

**Min. Salary:** \$9867\*/mth

**Max Salary:** \$11095\*/mth

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AN EQUAL OPPORTUNITY EMPLOYER - EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE, OR SEXUAL ORIENTATION.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVICE.

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### **HOW TO APPLY**

You may access the application on line at: <http://www.cpuc.ca.gov/PUC/jobs/>

If you have a disability and need special testing arrangements, mark the appropriate box on Question 2 of the "Examination and/or Employment Application." We will contact you to make specific arrangements that are convenient for you in advance of the examination.

### **FINAL FILING DATE: August 10, 2012**

Applications must be **received online** by the final filing date. Applications received after the final filing date will not be accepted. Do not submit your application to the State Personnel Board.

### **WHO SHOULD APPLY**

This is a departmental promotional examination for the California Public Utilities Commission.

1. Applicants must have a permanent civil service appointment with the California Public Utilities Commission as of the final filing date in order to participate in this examination; or
2. Must be a current or former employee of the Legislature for two or more years as defined in Government Code Section 18990; or
3. Must be a current or former non-elected exempt employee of the Executive Branch for two or more consecutive years as defined in Government Code Section 18992; or
4. Must be a person retired from the United States military, honorably discharged from active military duty with a service-connected disability, or honorably discharged from active duty as defined in Government Code Section 18991.

For applicants under Items 2, 3, or 4, if promotional examinations are given by more than one department for the same classification, the applicant must select one department in which to compete.

### **THE POSITION – General Description**

The Assistant Chief Public Utilities Counsel, under administrative direction, assists the Chief Counsel, Public Utilities Commission, in planning, organizing, and directing all phases of the legal work of the Public Utilities Commission; acts for the Chief Counsel, Public Utilities Commission, in their absence; and does other related work as required.

**SALARY RANGE: \$9867.00 - \$11095.00**

### **JOB LOCATION:**

This exam covers positions located in San Francisco only.

**REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION - MINIMUM QUALIFICATIONS**

**All applicants must meet the education and/or experience requirements for this examination by the final filing date.**

Qualifying experience may be combined on a proportionate basis if the requirements stated below include more than one pattern and are distinguished as "Either" I, "or" II, "or" III, etc. For example, candidates possessing qualifying experience amounting to 50% of the required time in Pattern I, and additional experience amounting to 50% of the required time in Pattern II, may be admitted to an examination as meeting 100% of the overall experience requirement.

Membership in the State Bar of California. (Applicants must have active membership in the State Bar before they will be eligible for appointment.); **and**

**Either I**

One year performing the duties of a Public Utilities Counsel IV, or two years performing the duties of a Public Utilities Counsel III, or three years performing the duties of a Public Utilities Counsel II in the California state service.

**Or II**

Experience: Broad and extensive experience (more than five years) in the practice of law\*, at least three years of which shall have been either:

1. In the field of public utility regulation; or in the preparation and presentation of public utility proceedings before the public utility regulatory agencies or the courts; or
2. In the legal fields of energy, telecommunications, water, natural resources and environment, antitrust and trade law, transportation, consumer protection, law enforcement, antitrust, litigation, or appellate advocacy; or
3. In the preparation and presentation in administrative proceedings before local, state or federal government licensing or regulatory bodies or before the courts; or in the representation of government entities in administrative proceedings or before the courts.

**\*Experience in the "practice of law" or "performing legal duties" or "legal experience" is defined as only that legal experience acquired after admission to The Bar.**

**Note: Applicants must show the month and year of admission to The Bar on their application.**

**EXAMINATION INFORMATION**

This examination will consist of an oral interview (weighted 100%) that may include a written exercise. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained on the examination.

The CPUC reserves the right to modify the selection process as necessary to conform to administrative or business necessity.

**EXAMINATION DATES - Interviews will be held in San Francisco only**

It is anticipated that the exam interviews will be held in September, 2012.

**PROMOTIONAL READINESS INTERVIEW WEIGHTED 100%**

The interview may include the following:

**A. Knowledge of:**

1. Law governing and administered by the Public Utilities Commission or other regulatory or licensing bodies and judicial interpretations of such law.
2. Rules and regulations of the Public Utilities Commission or other regulatory or licensing bodies.
3. Conduct of proceedings and rules of evidence and procedure in State and Federal Courts, or before public utility regulatory bodies or other regulatory or licensing bodies.
4. Legal principles.
5. Purposes, organization and operation of the Public Utilities Commission or other regulatory or licensing bodies.
6. Administrative law applicable to the Public Utilities Commission or other administrative or licensing bodies.
7. Basic principles of organization and structure.

**B. High Degree of Skill in:**

1. Assembling and directing the assembling of facts and law for presentation before courts and regulatory agencies;
2. Conducting such presentations and proceedings.

**C. Ability to:**

1. Analyze legal problems and apply legal principles and precedents to particular sets of facts.
2. Make accurate summaries of evidence and prepare appropriate findings, opinions, and orders.
3. Perform legal research.
4. Present statements of fact, law, and argument clearly and logically in written and oral form.

**ELIGIBLE LIST INFORMATION**

A list of eligible candidates will be established for the California Public Utilities Commission. The list will be effective for at least 12 months and up to 48 months to meet the needs of the Commission. We will not allow candidates who attain list eligibility to transfer their name to another agency's list.

**Veterans Preference** credit will not be granted in this examination since it does not qualify as an entrance examination under the law.

**GENERAL INFORMATION**

**Applications** are available at <http://www.cpuc.ca.gov/PUC/jobs/onlineemp.htm>, the State Personnel Board office, local offices of the Employment Development Department, and the Human Resources office of the California Public Utilities Commission.

**If you meet the requirements** stated above, you may take this competitive examination. Possession of the entrance requirements does not ensure a place on the eligible list. All candidates passing the examination will be ranked according to score.

**The California Public Utilities Commission** reserves the right to revise the examination plan to better meet the needs and service of the Commission. Such revision will be in accordance with civil service laws and rules, and all competitors will be notified.

**Examination Locations:** CPUC examinations are typically given in San Francisco. However, there are instances when examinations are given in such places in California as the number of candidates and conditions warrant.

**General Qualifications:** Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required.

**Interview Scope:** If an interview is conducted, in addition to the scope described on this bulletin, the panel may consider education, experience, personal development, personal traits, and fitness. In appraising experience, more weight will be given to the breadth of pertinent experience and evidence of the candidate's ability to accept and fulfill increasing responsibilities than to the length of the candidate's experience. Evaluation of a candidate's personal development will include consideration of own training needs, plans for self-development, and the progress the candidate has made towards self-development.

**Veterans Preference Points:** Veterans Preference credit will not be granted in this examination since it does not qualify as an entrance examination under the law.