



# Public Utilities Regulatory Analyst V (PURA V)

## Open - Continuous Examination

## California Public Utilities Commission

**CPUC**

Exam #: 3UC0602

Class Code: 4616

Min. Salary: \$6232/mth

Max Salary: \$7801/mth

THE STATE OF CALIFORNIA IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL, REGARDLESS OF AGE, ANCESTRY, COLOR, DISABILITY (MENTAL AND PHYSICAL), EXERCISING THE RIGHT TO FAMILY CARE AND MEDICAL LEAVE, GENDER, GENDER EXPRESSION, GENDER IDENTITY, GENETIC INFORMATION, MARITAL STATUS, MEDICAL CONDITION, MILITARY OR VETERAN STATUS, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGIOUS CREED, SEX (INCLUDES PREGNANCY, CHILDBIRTH, BREASTFEEDING AND RELATED MEDICAL CONDITIONS), AND SEXUAL ORIENTATION.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVICE.

### HOW TO APPLY

You may access the online application at: <http://www.cpuc.ca.gov/PUC/jobs/>

If you have a disability and need special testing arrangements, mark the appropriate box on question 2 of the "Examination and/or Employment Application." We will contact you to make specific arrangements that are convenient for you in advance of the examination.

### WHEN MAY APPLICATIONS BE FILED

The testing office accepts applications continuously and will notify and test applicants as needed. Do not submit your application to the State Personnel Board.

### THE POSITION – General Description

A Public Utilities Regulatory Analyst V develops and implements major studies or programs involving the coordination of a number of regulatory disciplines with federal, statewide or industry-wide policy implications; provides expert consultation to Commissioners and top management in the area of policy development on a wide range of issues relating to public utilities and transportation regulation and makes policy recommendations affecting program direction; may lead several professional subordinates and conduct workshops on the most difficult issues or direct large major studies or regulatory programs of the broadest scope and complexity; and does other job related work.

### REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION - MINIMUM QUALIFICATIONS

All applicants must meet the education and/or experience requirements for this examination by the final filing date established by the testing office.

Qualifying experience may be combined on a proportionate basis if the requirements stated below include more than one pattern and are distinguished as "Either" I "or", II, "or" III, etc. For example, candidates possessing qualifying experience amounting to 50% of the required time in Pattern I, and additional experience amounting to 50% of the required time in Pattern II, may be admitted to an examination as meeting 100% of the overall experience requirement.

#### Either I

One year of experience in the California state service performing technical research duties in public utilities and/or transportation regulation at a level of responsibility equivalent to that of Public Utilities Regulatory Analyst IV; or

Two years of experience in the California state service performing technical research duties in public utilities and/or transportation regulation at a level of responsibility equivalent to that of Public Utilities Regulatory Analyst III.

Or II

Five years of progressively responsible technical research experience in a field related to public utilities and/or transportation in the areas of economics, finance, policy. (Experience in the California state service applied to this pattern must include one year of experience at a level of responsibility equivalent to that of Public Utilities Regulatory Analyst IV); and

Education: Equivalent to graduation from college with any major but at least 24 semester units of upper division courses in economics, finance, public policy, or a closely related field. (Work experience performing technical economic, financial or policy research related to public utilities and/or transportation regulation may be substituted for the required education on a year-for-year basis).

A Master's Degree or advancement to Ph.D. candidacy in Economics, Policy, Finance, Business Administration or other fields related to public utilities and/or transportation requiring 30 semester or 45 quarter units for completion may be substituted for one year of the required Pattern II experience.

A Master's degree or advancement to Ph.D. candidacy requiring 60 semester or 90 quarter units for completion, two different Master's degree (each of which constitutes a full degree program) or a doctorate degree in the above fields may be substituted for two years of the required Pattern II experience.

NOTE: THE APPLICATION INCLUDES A SUPPLEMENTAL QUESTIONNAIRE FOR WHICH APPLICANTS MUST IDENTIFY THE SPECIFIC COURSE WORK EMPHASIS IN ECONOMICS, FINANCE, PUBLIC POLICY, OR ENERGY POLICY. THE LISTING MUST INCLUDE THE UPPER DIVISION COURSE TITLE, THE NUMBER OF UNITS (SPECIFY SEMESTER OR QUARTER) EARNED FOR EACH COURSE, THE DATE COMPLETED, NAME OF COLLEGE OR UNIVERSITY, AND A BRIEF DESCRIPTION OF THE COURSE.

EXAMINATION INFORMATION

The examination will consist of a written exercise (weighted 50%) and an oral interview (weighted 50%). In order to obtain a position on the eligible list, a minimum rating of 70% must be attained in the examination process. Candidates who do not appear for any part of their scheduled examination will be withdrawn from the examination process.

QUALIFICATIONS APPRAISAL INTERVIEW – WEIGHTED 50%

The interview may include the following:

A. Ability to:

1. Analyze situations accurately and take effective action.
2. Reason logically and creatively.
3. Utilize a variety of analytical and research techniques to resolve complex utility or transportation regulatory problems.
4. Work well with others.
5. Maintain composure under stressful situations.
6. Complete assignments independently or with minimal supervision.
7. Work productively and effectively when faced with time pressures, disruptions, or multiple responsibilities.
8. Interact with an audience, including responding to critical questions, during an oral presentation.
9. Speak clearly and concisely.
10. Develop work plans and schedules to organize assignments.
11. Set and revise project priorities and deadlines.
12. Make decisions in supervisor's absence.
13. Plan, staff, delegate, and allocate resources for project work.
14. Coordinate the complex technical work of others.
15. Provide others with insight on how to complete task.

WRITTEN EXERCISE – WEIGHTED 50%

The written exercise may include the following:

A. Knowledge of:

1. Trends and issues pertaining to public utilities or transportation regulation.
2. Public utilities and transportation regulatory policy analysis and formulation.
3. Principles, practices, trends, and terminology of economics, finance, or policy analysis pertaining to public utilities and transportation regulations.
4. Principles and concepts of economics and econometrics.

B. Ability to:

1. Make sound decisions based on the information available.

2. Independently apply economic, financial, and public policy theory and techniques to more complex regulatory issues.
3. Read, interpret, and analyze data and present ideas and information effectively.
4. Present key facts, points, or inferences in writing in a clear, organized, and concise format.
5. Write a complex report that includes facts, conclusions, and recommendations.
6. Read and understand technical materials.
7. Interpret and synthesize information across different or multiple sources.

### ELIGIBLE LIST INFORMATION

A departmental eligible list will be established for the Commission. Names of successful candidates will be merged onto the list in order of final scores, regardless of date. A candidate may only test once in an 18 month period. Eligibility expires 18 months after it is established; candidates may then retest to reestablish eligibility.

Veterans' Preference: Will be awarded in this examination, pursuant to Government Code Section 18973.1, effective January 1, 2014, as follows:

1. Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for veterans' preference.
2. An entrance examination is defined, under the law, as any open competitive examination.
3. Veterans' Preference is not granted once a person achieves permanent civil service status.

### GENERAL INFORMATION

Applications are available at the State Personnel Board office, local offices of the Employment Development Department, and in Human Resources of the California Public Utilities Commission.

If meeting the requirements stated above, you may take this competitive examination. Possession of the entrance requirements does not ensure a place on the eligible list. All candidates passing the examination will be ranked according to scores.

The California Public Utilities Commission reserves the right to revise the examination plan to better meet the needs and service of the Commission. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

Examination Locations: Examinations are typically scheduled in San Francisco. However, there are instances when examinations are given in such places in California as the number of candidates and conditions warrant.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required.

Interview Scope: If an interview is conducted, in addition to the scope described on this bulletin, the panel may consider education, experience, personal development, personal traits, and fitness. In appraising experience, more weight will be given to the breadth of pertinent experience and evidence of the candidate's ability to accept and fulfill increasing responsibilities than to the length of the candidate's experience. Evaluation of a candidate's personal development will include consideration of own training needs; plans for self-development; and the progress the candidate has made towards self-development.

Veterans' Preference:

#### HOW TO APPLY FOR VETERANS' PREFERENCE

The California Department of Human Resources (CalHR) has information on how to apply for Veterans' Preference on their website at [www.jobs.ca.gov](http://www.jobs.ca.gov) and on the Application for Veterans' Preference form ([CalHR 1093](#)). Additional information is also available at the Department of Veterans Affairs website at [www.cdva.ca.gov](http://www.cdva.ca.gov).